



Public Schools of North Carolina

Proportionate Share

March Institute

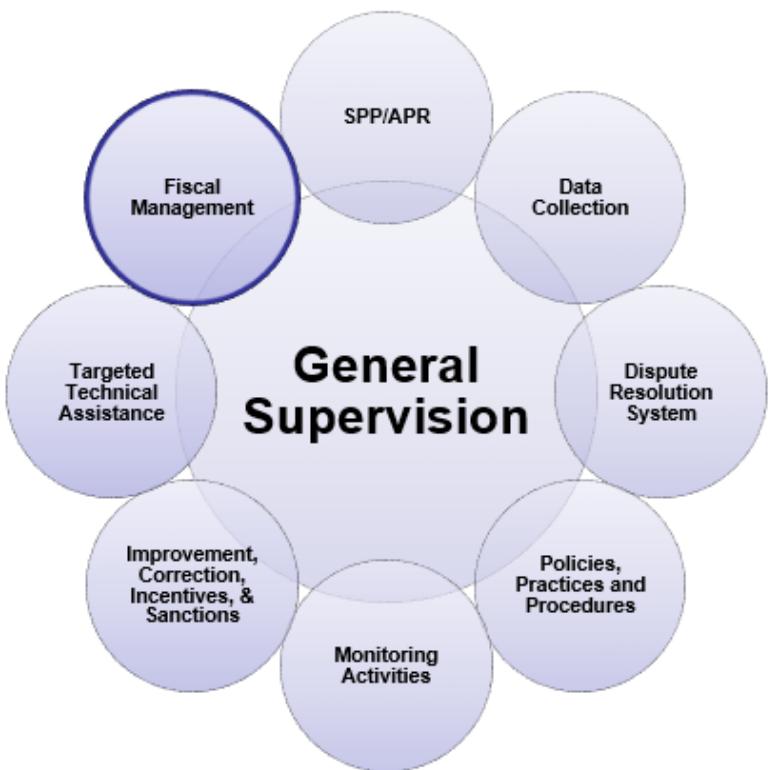
**NC Department of Public Instruction
Exceptional Children Division
March 8, 2017**

Session Objectives

- Federal Regulations and NC Policies
- Process for Completing Proportionate Share in IDEA Grant
- Releasing Expired Proportionate Share Funds
- LEA Private School Services Plan
- LEAs Present on Consultation and Plans
- Tracking, Students & Funding
- LEAs Present on their Tracking System



General Supervision defines the responsibilities of the EC Division and of LEA EC services.



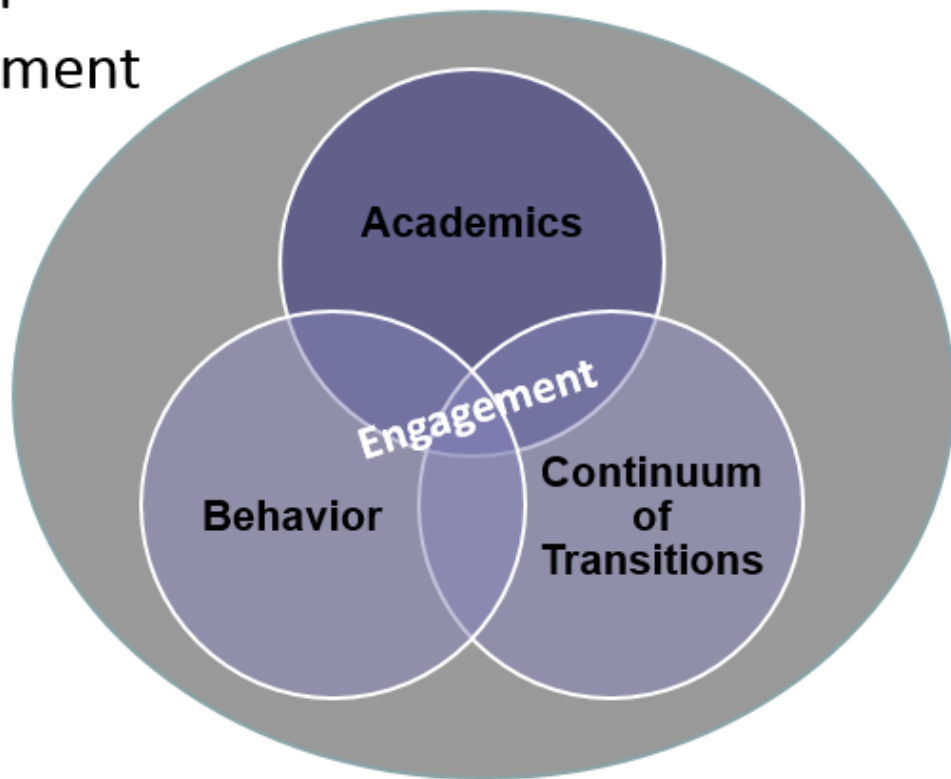
Core Element 2

LEA Self-Assessment

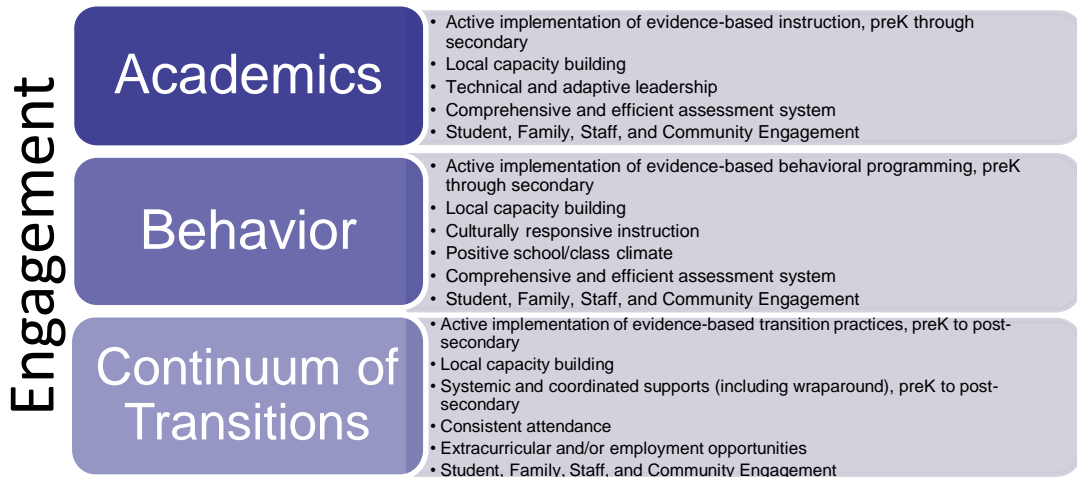


SSIP:

Focus for
Improvement



This Professional Learning Supports Improved Graduation Rate for Students with Disabilities by:



Proportionate Share

- IDEA requires LEAs provide special education services to students with disabilities who are parentally placed in nonpublic schools which are located in the LEA

NC 1501-6.3

- Equitable services may be provided to SWD enrolled by their parents in private, including religious, and home schools that meet the definition of elementary and secondary school.

NC 1501-6.8



Proportionate Share

- The LEA is only obligated to provide equitable services based on the proportionate share set aside funds available to the LEA, which is based on the number of eligible children with disabilities parentally placed in private schools

NC 1501-6.4



Proportionate Share


- The LEA must ensure timely and meaningful consultation with representatives from the private/home schools in the county where student are parentally placed

NC 1501-6.4

- In the IDEA Part B 611 grant application narrative section, the LEA creates a plan regarding services to be provided who are parentally placed in private school students with disabilities, based on the current year's proportionate share funding



Proportionate Share



2016-2017

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Tracy Riddle
NewsEditor
01/10/2017

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Exit Extend Options

IDEA - Part B (611) Grant

Draft

06/17/2016

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Tracy Riddle
Tue - Jan 10, 2017

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Proportionate Share

Part II. NON-PROFIT PARENTALLY PLACED PRIVATE SCHOOL CHILDREN AND PROPORTIONATE SHARE CALCULATION

A. Non-Profit Parentally Placed Private School Children

For each category that is not applicable, enter a zero

Carry-Over Funds from 2015-2016 School Year Proportionate Share Calculation for Parentally-Placed School Children with Disabilities	Total
(a) Proportionate Share Amount for Prior School Year:	
(b) Total Proportionate Share Amount Expended for Prior School Year:	
(c) Total Proportionate Share amount released for 2013-2014 school year:	
(d) Carry-Over Funds Proportionate Share:	
(Note: The carry-over funds must be added to the proportionate share amount calculated below to determine the total proportionate share for the 2016-2017 school year.)	
Private School Counts ** Count in Whole Numbers Only **	
(1) Children in private schools with Service Plans:	
(2) Number of Children enrolled in private school who have been evaluated:	
Proportionate Share Calculation for Parentally-Placed School Children with Disabilities	
(3) Enter Planning Allotment for PRC 060:	
(Note: This item <u>should</u> be amended for traditional LEAs when Initial Allotment is received.)	
(4) Enter the number of Eligible Public and Private School Children:	
(5) Enter the number of Eligible Private School Children :	
(6) Proportionate Share for Private School Children:	
(7) Carry-Over Funds Proportionate Share (same as line d above):	
Total Proportionate Share for the Private School Children FY 2016-2017 :	
(8) Date of Consultation/meeting with representatives of private school to discuss children with disabilities.	



Proportionate Share

- Live link to training site

<http://pedpidomtc.dpi.state.nc.us/ecgrantstr1718.nsf>



Proportionate Share

Part II. NON-PROFIT PARENTALLY PLACED PRIVATE SCHOOL CHILDREN AND PROPORTIONATE SHARE CALCULATION

A. Non-Profit Parentally Placed Private School Children

For each category that is not applicable, enter a zero

Carry-Over Funds from 2015-2016 School Year Proportionate Share Calculation for Parentally-Placed School Children with Disabilities		Total
(a) Proportionate Share Amount for Prior School Year:		
(b) Total Proportionate Share Amount Expended for Prior School Year:		
(c) Total Proportionate Share amount released for 2013-2014 school year:		
(d) Carry-Over Funds Proportionate Share:		
(Note: The carry-over funds must be added to the proportionate share amount calculated below to determine the total proportionate share for the 2016-2017 school year.)		
Private School Counts ** Count in Whole Numbers Only **		
(1) Children in private schools with Service Plans:		
(2) Number of Children enrolled in private school who have been evaluated:		
Proportionate Share Calculation for Parentally-Placed School Children with Disabilities		
(3) Enter Planning Allotment for PRC 060:		
(Note: This item should be amended for traditional LEAs when Initial Allotment is received.)		
(4) Enter the number of Eligible Public and Private School Children:		
(5) Enter the number of Eligible Private School Children :		
(6) Proportionate Share for Private School Children:		
(7) Carry-Over Funds Proportionate Share (same as line d above):		
Total Proportionate Share for the Private School Children FY 2016-2017 :		
(8) Date of Consultation/meeting with representatives of private school to discuss children with disabilities.		



Proportionate Share Worksheet

LEA Proportionate Share Release Worksheet

Note: Carryover for 2013-14 will be found in the 2014-15 Grant (Line c.). If there had been an amendment to proportionate share in the grant, open that amendment. Carryover for 2015-16 will be auto-calculated in the 2016-17 Grant (Line d.)

If the LEA situation is the number 1 rule, follow the red rules throughout. If the LEA situation is number 2 rule, follow the green rules throughout.

Grant Year LEA is	2016-2017 Grant	2014-15 Grant
Worksheet	1. Must start with this step Line a.= <input type="text"/> Line b.= <input type="text"/> Line c.= \$ <input type="text"/> - Line d.= 0	2. Line c.= <input type="text"/>
Rules	1. If the amount of the proportionate share carryover (Line a.) in the 2016-17 Grant is smaller than the proportionate share expended for the previous year (Line b.), no 2013-14 carryover funds will need to be released. Enter 0 in the 2016-17 Grant. 2. If the amount of the proportionate share carryover (Line a.) in the 2016-17 Grant is greater than the proportionate share expended for the previous year (Line b.) then go to the 2014-15 Grant.	2. Locate the carryover for 2013-14 (Line c.).
Formula	1. If Line a. is smaller than Line b. then Line d = 0 and no 2013-14 carryover funds will be released in the 2016-17 Grant. 2. If Line a. is greater than Line b. and Line d. has a balance, then go to the 2014-15 Grant.	2. Locate the carryover for 2013-14 (Line c.) and record it in worksheet below.



Proportionate Share Worksheet

- PS worksheet to complete



Proportionate Share Release

Example

Carry-Over Funds from 2016-2017 School Year Proportionate Share Calculation for Parentally-Placed School Children with Disabilities	Total
(a) Proportionate Share Amount for Prior School Year:	16644.05
(b) Total Proportionate Share Amount Expended for Prior School Year:	10500.00
(c) Total Proportionate Share amount released for 2014-2015 school year:	3400.05
(d) Carry-Over Funds Proportionate Share:	2744
(Note: The carry-over funds must be added to the proportionate share amount calculated below to determine the total proportionate share for the 2017-2018 school year.)	



2016-2017

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IDEA - Part B (611) Grant

Draft

Tracy Riddle
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06/17/2016

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Draft

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Draft

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Draft

* Only for Systems on an electronic budget system

Part IV - Federal Program Budget

* for Systems not on an electronic budget system (State Operated Programs)

[A. Approved Budget](#)

n/a

[B. Equipment Summary & Disposition Request](#)

n/a

[C. Amended Budget](#)

n/a

Part V - Public Notice & Narrative

Edit [A. Public Notice](#)

Draft

Edit [B. Project Narrative](#)

Draft



5B. Project Narrative



D. PRIVATE SCHOOL PARTICIPATION/PARENTALLY PLACED - ALL REQUIREMENTS BELOW MUST BE ADDRESSED - Specifically describe the procedure implemented to ensure Private School Participation NOT REQUIRED FOR STATE OPERATED PROGRAMS AND CHARTER SCHOOLS

- Give description of how a timely and meaningful consultation occurs with private school representatives and representatives of parents of a parentally placed private school child with disabilities during the design and development of special education and related services (300.134)
- Give a description of how the process operates throughout the year. (300.134)(c)
- Give description of how (each parentally placed private school child with a disability who has been designated to receive services) the Service Plan is developed addressing the ~~specific~~ special education and related services the LEA will provide (300.138)(b)
- Give description of how parentally placed children are provided services using proportionate share of Part B funds for services included in the ~~student's~~ services plan. Be specific in the statement about *which* children will receive services; *what* services will be provided; *how* and *by whom* services will be provided; and *where* the services will be provided. (300.134)(d)
- Give a description how the LEA locates, identifies and evaluates all children with disabilities who are enrolled by their parents in private, including religious, elementary schools and secondary schools located in the school district served by the LEA. (300.111)(300.131)(300.201)
 - How parentally placed private school children suspected of having a disability can participate equitably; and how parents, teachers and private school officials will be informed of the process. (300.134)

Proportionate share

- Table top Discussion
 - What are your LEA's biggest challenges with proportionate share/equitable services?
 - What does meaningful consultation look like in your LEA?
 - How does your LEA determine what services will be offered in the private school plan?
 - How does your LEA conduct child count for IDEA eligible students parentally placed in private school/home schools?



Proportionate Share

- Lee County Schools
 - Kenna Wilson
 - Anne Sessoms
- How to
 - Consultation Process
 - Developing the Private School Plan

Proportionate Share

Example from IDEA 611 grant application

Presently, students are identified in the areas of speech impaired, learning disabled, intellectually disabled (mild), developmentally delayed, autism and other health impaired. Fifteen students were accessing services as of the December 1, 2015 Periodic Child Count. Specialized instruction is provided by XXX County School personnel to enable these students to meet their service plan goals and to increase their educational performance within the academic environment.



Proportionate Share

- Surry County Schools
 - Emily Summey
- How to
 - Consultation Process
 - Developing the Private School Plan

Proportionate Share

Example from IDEA 611 grant application

Service Plans are developed for eligible students with disabilities. Services are determined by a team including the parent. Our plan is to provide educational, speech/language, and occupational therapy services. These services are provided at our local schools by certified therapists and highly qualified teachers in accordance with the service plan. If transportation is needed, it will be provided.

Proportionate Share

The LEA must track and validate the expenditures of the required proportionate share amount of PRC 60 funds used for providing special education and related services to children with disabilities placed by their parents in private/home schools located in the LEA.

- Tracking Process
- Expenditure Report from PRC 060



Proportionate Share

FY 16 Proportionate Share

Fund	Purpose	PRC	Object	Description	Begin Budget	Budget Balance	Current Balance	Total Expense
3	5240	60	132	Speech & Language - Salary - Instruct. Support II	\$23,568.00	\$39,288.00	\$0.00	\$0.00
3	5240	60	132	Speech & Language - Salary - Instruct. Support II	\$0.00	\$0.00	\$39,288.00	\$39,288.00
3	5240	60	180	BONUS PAY - NOT SUBJ. TO RET.	\$0.00	\$0.00	\$600.00	\$600.00
3	5240	60	181	Speech & Language - Supplementary Pay	\$0.00	\$4,428.00	\$0.00	\$0.00
3	5240	60	181	Speech & Language - Supplementary Pay	\$0.00	\$0.00	\$4,380.63	\$4,380.63
3	5240	60	211	MATCHING SOCIAL SECURITY	\$1,802.95	\$3,390.17	\$0.00	\$0.00
3	5240	60	211	MATCHING SOCIAL SECURITY	\$0.00	\$0.00	\$3,386.56	\$3,386.56
3	5240	60	221	MATCHING RETIREMENT	\$3,584.69	\$6,697.29	\$0.00	\$0.00
3	5240	60	221	MATCHING RETIREMENT	\$0.00	\$0.00	\$6,690.04	\$6,690.04
3	5240	60	231	MATCHING HOSPITALIZATION	\$3,237.00	\$5,471.00	\$0.00	\$0.00
3	5240	60	231	MATCHING HOSPITALIZATION	\$0.00	\$0.00	\$5,470.80	\$5,470.80
3	5240	60	332	TRAVEL (SPEECH)	\$600.00	\$600.00	\$562.03	\$562.03
3	5240	60	411	SUPPLIES(SPEECH)	\$0.00	\$750.00	\$501.52	\$501.52
					\$32,792.64	\$61,224.46	\$60,879.58	\$60,879.58

Proportionate Share

Students with PSSPs 2016-2017

LastName	FirstName	ID	BirthDate	Grade	PSSP Begin Date	PSSP End Date	Category	Provider(s)	Speech on PSSP	Number of hours per wk/mo/rp	Number of wks/mos/rps	Rate of Provider	Amount Expended	OT on PSSP	Number of hours per wk/rp	Number of weeks/rp	Rate of Provider	Amount Expended	Total Expended
B	C	12328800	5/9/2007	2	8/24/2015	6/8/2016	MU		2x/wk 30 min	1	36	\$53.50	\$ 1,926.00	2x/wk 30 min	1	36	\$34.81	\$ 1,253.16	\$ 3,179.16
C	M	12152859	2/5/2004	5	10/29/2015	6/9/2016	IDMI		1x/wk 30 min	0.5	27	\$53.50	\$ 722.25	7x/rp 30 min	3.5	3	\$36.42	\$ 882.41	\$ 1,104.66
D	C	9527134218	4/12/2009	KI	9/10/2015	6/8/2016	SI		1x/wk 30 min	0.5	33	\$31.48	\$ 519.42	0	0	0	\$ -	\$ 519.42	
E	J	1983351	2/28/2008	1	9/8/2015	6/8/2016	SI		1x/wk 30 min	0.5	34	\$53.50	\$ 909.50	0	0	0	\$ -	\$ 909.50	
E	G	9897993932	6/20/2008	1	8/31/2015	6/8/2016	SI		1x/wk 30 min	0.5	35	\$53.50	\$ 936.25	0	0	0	\$ -	\$ 936.25	
E	K	12358241	8/3/2006	4	8/28/2015	10/9/2016	SI		2x/wk 30 min	1	6	\$29.45	\$ 176.70	0	0	0	\$ -	\$ 176.70	
E	K	12358241	8/3/2006	4	2/5/2016	6/8/2016	SI		2x/mo 30 min	1	4	\$29.45	\$ 117.80	0	0	0	\$ -	\$ 117.80	
F	A	1988184	4/23/2008	2	5/2/2016	6/8/2016	AU		1x/wk 25 min	0.42	5	\$32.25	\$ 66.11	1x/wk 30 min	0.5	5	\$51.83	\$ 79.58	\$ 145.69
M	C	12168826	7/1/2006	4	8/31/2015	6/9/2016	AU		1x/rp 30 min	8	4	\$36.39	\$ 1,164.48	0	0	0	\$ -	\$ 1,164.48	
P	K	12180893	10/26/2006	3	10/1/2015	6/8/2016	OH		1x/wk 30 min	0.5	30	\$29.45	\$ 441.75	0	0	0	\$ -	\$ 441.75	
P	L	1940768	10/26/2006	3	10/1/2015	4/21/2016	LD		2x/wk 30 min	1	24	\$29.45	\$ 706.80	0	0	0	\$ -	\$ 706.80	
R	B	12480638	2/16/2007	3	9/3/2015	6/9/2016	LD		1x/wk 45 min	0.75	34	\$36.39	\$ 927.06	0	0	0	\$ -	\$ 927.06	
R	C	12727213	5/31/2009	KI	10/9/2015	6/8/2016	SI		1x/wk 30 min	0.5	28	\$36.39	\$ 527.66	0	0	0	\$ -	\$ 527.66	
S	K	1974471	12/3/2007	3	8/28/2015	6/9/2016	LD		1x/wk 30 min	0.5	35	\$29.45	\$ 515.38	0	0	0	\$ -	\$ 515.38	
U	C	6393242752	5/20/2009	1	10/2/2015	6/8/2016	SI		1x/wk 30 min	0.5	30	\$53.50	\$ 802.50	0	0	0	\$ -	\$ 802.50	
W	J	7128149588	5/16/2010	KI	9/9/2015	6/8/2016	DD		1x/mo 30 min	1	9	\$53.50	\$ 481.50	1x/wk 30 min	0.5	34	\$36.47	\$ 619.99	\$ 1,101.49
																			\$13,277.17

Proportionate Share

8/17/2016
10:43:57AM

Federal 060
Months: July - June Fiscal Year: 2016 - Include Month 13

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Account	Budget	Period Activity	YTD Activity	Remaining Budget	% Used	Outstanding POs	Unencumbered Balance	YTD + PO %
Fund: All								
Expenses								
3.5840.060.311.000.000.00 SPEECH & LANGUAGE - CONTRACTED SERVICES	1,000.00	1,944.00	1,944.00	(944.00)	194.40	0.00	(944.00)	100.00
Total for PRC : 060-IDEA V-B	1,000.00	1,944.00	1,944.00	(944.00)	194.40	0.00	(944.00)	194.40
Total Expenses for Fund: All	1,000.00	1,944.00	1,944.00	(944.00)	194.40	0.00	(944.00)	194.40
Total for Fund: All	(1,000.00)	(1,944.00)	(1,944.00)					
Grand Total :	(1,000.00)	(1,944.00)	(1,944.00)			0.00	(944.00)	

Proportionate share

- Proportionate share activity



Proportionate Share

PERSONNEL ACTIVITY REPORT

Month: Dec. 2015

Position Num: 123456

Employee: Melissa Anderson

Site: Lee Cty. Sch / Lee Christian

Job Title: Speech Language Pathologist

Week 1: 12/1/15-12/4/15 Reason: LCS Speech/Lang. Therapy

Column A COST OBJECTIVE Cost objectives upon which time was spent this week	Column B TIME - Cost Objective Total hours this week spent on each cost objective	Column C TIME - Total Total hours worked this week	Column D PERCENT ALLOCATION Percentage of time this week spent on each cost objective (Column B / Column C x 100%)
IDEA VI-B			
State PRC 032	30.00	30.00	100.00%

Week 2: 12/7/15 - 12/11/15 Reason: Private School (Lee Christian) & LCS Speech/Lang. Therapy

COST OBJECTIVE	TIME - Cost Objective	TIME - Total	PERCENT ALLOCATION
IDEA VI-B	1.00		2.67%
State PRC 032	36.50	37.50	97.33%

Week 3: 12/14/15 - 12/18/15 Reason: Private School (Lee Christian) & LCS Speech/Lang. Therapy

COST OBJECTIVE	TIME - Cost Objective	TIME - Total	PERCENT ALLOCATION
IDEA VI-B	1.00		2.67%
State PRC 032	36.50	37.50	97.33%

Week 4: 12/21/15-12/25/15 Reason: Christmas Break

COST OBJECTIVE	TIME - Cost Objective	TIME - Total	PERCENT ALLOCATION
IDEA VI-B			
State PRC 032			

Week 5:

COST OBJECTIVE	TIME - Cost Objective	TIME - Total	PERCENT ALLOCATION
IDEA VI-B			
State PRC 032			

IDEA VI-B
State PRC 032

Monthly Percent
Allocation
1.90%
90.10%

Monthly Hours
2.00
103.00

Quarterly Hours
10.45
387.05

Quarterly Percent
Allocation
2.53%
97.47%

I hereby certify that the information contained in this Time and Effort Report accurately reflects actual time and effort distribution for the month reported.

Employee's Signature

Date

Supervisor's Signature and Title

Date

Proportionate Share

- Cleveland County Schools
 - Dr. Nellie Aspel
- How to
 - Track Students and Services
 - Track Funding

Proportionate Share

- Alamance Burlington Schools
 - Stefanie Nance
- How to
 - Track Students and Services
 - Track Funding

Proportionate Share

Questions ?





Exceptional Children Division Special Projects and Data Grant and Fiscal Team Contact Information

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